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MASTER CATALOG Notes
December 3, 2002

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Regarding the Spreadsheet: All data from the 5 responding campuses were put together on one spreadsheet. The first column notes which campus the data belongs to. Any added fields (those not included on the original VRA Core spreadsheet that Andrea posted) were put in the last columns.

Regarding these notes: These are observations made by Stacy and Andrea when comparing data from each institution. We noted the areas which were "problematic," i.e., those which need to be discussed if we are to continue with the Master Catalog.

Respondents:
Vickie Aubourg: CalPoly SLO Architecture
Sheryl Frisch: CalPoly SLO Art
Malka Helfman: CSU Hayward Art
Kathy Morgan: CalPoly Pomona Architecture
Stacy Mueller: SJSU Art

Type
SLO-Architecture breaks this field into three fields: Type; Type. Art Form; Type. Building Type. She uses them in the following way:
> Type=media type (ie: 35mm slide)
> Type. Art Form=art form (i.e.: architecture)
> Type. Building Type=building type (i.e.: churches)

Hayward did not enter any information for this field.
Pomona, SJSU & SLO-Art enter the equivalent to Art Form in this field.

Measurement/Dimension
Hayward noted Dimension in both the "Measurements" and "Measurement. Dimension" fields.
SLO-Art noted Dimension in the "Measurement. Dimension" field.
SJSU noted Dimension in the "Measurement" field.
Pomona and SLO-Architecture did not include any records that used measurements.

Material/Medium
Hayward, SLO-Art, and SJSU entered data in this field.
Hayward used terms such as "glazed clay" and fresco.
SLO-Art and SJSU used abbreviations.
SJSU & SLO-Art used abbreviations from a special bulletin from the VRA (Standard abbreviations for Image Descriptions for use in Fine Arts Visual Resources Collections, no. 2, 1987)

Technique
SJSU is the only one that entered data in this field.
Hayward had similar entries (painting, fresco) in the "Material.Medium" field.
SLO-Art included fresco in the "Material" field.

Creator
Hayward, Pomona, SLO-Art, and SJSU used Last Name, First Name format.
SLO-Architecture used First Name-Last Name format

Date
Hayward and SLO-Architecture used beginning date, end date, and the umbrella date field.
Pomona used the beginning and end date fields, but not the umbrella date field.
SJSU and SLO-Art only used the umbrella date field.

Location
"Location:"	Hayward entered the City in this field.
"Current Location:"	Hayward included City, Repository, and Building Name.
	Pomona included the City.
	SJSU included the City Name and Building Name.
	SLO-Art and SLO-Architecture did not use this field
"Location. Former Site"	SLO-Art is the only one that entered data in this field.
"Current Repository"	SLO-Art and SJSU entered both repository and repository site in this field.

SLO-Architecture split "Current Site" into three new fields, City, State, and Country.

ID Number
"ID Number:" SLO-Art, SJSU, and Pomona used this field for their local accession number.

"ID Number. Current Accession:"
SLO-Architecture used this field for local accession number

Hayward created a new field titled "accession number" for local accession number

Style/Period
SLO-Art did not enter any data in these fields.

"Style/Period:"	Hayward, Pomona, SJSU and SLO-Architecture entered data in this field.
"Style/Period. Style:"	Pomona and SLO-Architecture entered style in this field also.
	Hayward entered the equivalent to Art Form in this field.
"Style/Period. Period:"	Hayward entered data (15th c) in this field.
	Pomona entered style in this field.

Culture
All used the term "Italy" with the exception of SLO-Architecture who used "Italian"

Subject
Hayward used this field as the equivalent "Art Form"
Pomona used this field as the equivalent to "Building/Object Type"

Description
Pomona included "View/State" data in here. SLO-Art, Hayward, and SJSU included "View/State" information in the Title field. SLO-Architecture created a new field for "View."

Other Notes:

Hayward created one new field, accession number, which could be transferred to the "ID Number" field.

SLO-Architecture created 7 new fields:
  Type. Art Form
  Type. Building Type
  Title. View
  Date. Century
  Location. Current City
  Location. Current State
  Location. Current Country

SLO-Architecture removed one field:
  Location. Current Site.